

Commissioners:

SCOTT L. METZGER  
*Chairman*

MARC C. SORTMAN  
*Vice Chairman*

MARK MUSSINA  
*Secretary*



MATTHEW A. McDERMOTT  
*Director of Administration  
and Chief Clerk*

CHRISTOPHER H. KENYON  
*Solicitor*

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COUNTY of LYCOMING  
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**LYCOMING COUNTY BOARD OF COMMISSIONERS  
PUBLIC MEETING AGENDA  
THURSDAY, MAY 16, 2024  
10:00 A.M.**

**1.0 OPERATIONS**

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only

**2.0 REPORTS**

- 2.1 Kalen Barnes – Vote to approve accounts payable cash requirement report for invoices due through 5/22/2024 to be paid on 5/15/2024 in the amount of \$1,110,968.40.

**3.0 INFORMATION ITEMS**

- 3.1 Mya Toon - Acknowledge the County will be requesting bids for (2) CAP Stream Restoration Projects.

***Recess Commissioners' Public Meeting for the Salary Board***

**4.0 SALARY BOARD**

- 4.1 Convene Salary Board.
- 4.2 Vote to approve May 9, 2024, Salary Board minutes.
- 4.3 Vote to approve the following salary board actions as outlined in Attachment (A).
- 4.4 Adjourn Salary Board.

***Reconvene Commissioners' Public Meeting***

**5.0 PERSONNEL ACTIONS**

- 5.1 Mike Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (B).

**6.0 ACTION ITEMS**

- 6.1 Matthew McDermott – Vote to rescind approval of \$1,012,240.00 in funding to Old City Williamsport LLC (Partnership of Lycoming College and Pine Ridge Construction) for the East End Gateway Project mixed plan for revitalization originally approved at the public meeting on 07.28.2022.
- 6.2 Matthew McDermott – Vote to ratify the change order with Spencer Mechanical in the amount of \$742.00. (2024 budgeted item)
- 6.3 Mya Toon – Vote to approve the ratification of Amendment to Agreement with GEO Reentry Services, LLC. (2024 budgeted item)
- 6.4 Mya Toon – Vote to approve and award funds to the following outside agencies:
  - Susquehanna Health Foundation in the amount of \$15,580.00 (Act 13 Funds)
  - Commonwealth of PA in the amount of \$20,000.00(Act 13 funds)
- 6.5 Mya Toon – Vote to approve Subrecipient Agreement with Lycoming County United Way in the amount of \$153,114.00. (Pass through funds)
- 6.6 Mya Toon – Vote to Approve the Agreement with Kenneth Osokow, Esquire for legal services to the DA’s office in the amount of \$100.00 per hour not to exceed \$20,000.00. (2024 budgeted item)
- 6.7 Mya Toon – Vote to approve the list of contracts approved by the Director of Administration for the months of March and April 2024.
- 6.8 Mya Toon – Vote to approve the PCoRP grant application in the amount of \$30,000.00.
- 6.9 Ken George – Vote to approve the purchase of a dump trailer from Best Line Equipment in the amount of \$12,363.40. (2024 budgeted item)
- 6.10 Jason Yorks – Vote to approve the purchase of a new transmission for the 2017 Volvo L350F Wheel Loader from Highway Equipment & Supply Co. in the amount of \$134,885.55. (2024 budgeted item)
- 6.11 Jason Yorks -Vote to approve the purchase of a 2023 CV15 SFA service truck from Ascendance Truck Center in the amount of \$188,607.60. Purchase is to replace the 2007 GMC TC5E044 4WD Crew Cab Service Truck. (2024 budgeted item)
- 6.12 Jason Yorks – Vote to approve the purchase of a Crop Care ATX150 with 30’ Hydraulic Boom form Rovendale Ag & Barn in the amount of \$14,983.00. (2024 budgeted item)

## **7.0 COMMISSIONER COMMENT**

**8.0 GENERAL PUBLIC COMMENT**

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

**9.0 NEXT SCHEDULED MEETING**

The next Commissioners Public Meeting will be held on Thursday, September 8, 2022, at 10:00 A.M. in the Commissioner's Board Room, 1st Floor, Executive Plaza, 330 Pine Street, Williamsport, PA 17701.

## **ATTACHMENT (A)**

### **SALARY BOARD ACTIONS:**

- Public Defender – eliminate PT Public Defender Investigator from TDA
- Public Defender – add a FT Public Defender Investigator – pay grade 10-starting rate \$25- to be added and remain on TDA contingent on PCCD Grant
- Financial Management – eliminate FT Financial Support Specialist position from the TDA

## **ATTACHMENT (B)**

### **PERSONNEL ACTIONS:**

- Prison – David Seldon, Correction Officer, Full time, \$20.00 per hour, 80 hours per pay period, Anticipated Start Date 5/20/2024.
- Domestic Relations – Sue Clayton, Deputy of Domestic Relations, Full Time, \$73,085.298 per year, 75 hours per pay period, Effective 5/26/2024.
- Resource Management Services – Robert Harvey, Work Crew Foreman, Full time, 80 hours per pay period, Anticipated Start Date 5/26/2024